

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS

OF

HASKINS STATION METROPOLITAN DISTRICT

Held: Wednesday, October 19, 2022 at 11:30 a.m.

*This meeting was held via teleconference.*

**Attendance**

The regular meeting of the Board of Directors of Haskins Station Metropolitan District was called and held in accordance with the applicable laws of the State of Colorado. The following Directors, having confirmed their qualifications to serve, were in attendance:

Christian M. Janke  
Christopher Elliott  
Matthew Gayda Cavanaugh  
Charles R. Hauptman

Director Corey Elliott was absent. All absences are deemed excused unless otherwise noted in these minutes.

Also present were: Kristin B. Tompkins, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law; District General Counsel; Ashley B. Frisbie and Dan J. Cordova, White Bear Ankele Tanaka & Waldron, District Management; Sarah Hunsche, E5X Management; Susie Ellis, Community Preservation Specialists, Inc.; and Gigi Pangindian and Alyssa Ferreira, CliftonLarsonAllen LLP, District Accountant.

**Call to Order/Declaration of Quorum**

It was noted that a quorum of the Board was present and the meeting was called to order.

**Conflict of Interest Disclosures**

Ms. Frisbie advised the Board that, pursuant to Colorado law, certain disclosures might be required prior to taking official action at the meeting. Ms. Frisbie reported that disclosures for those directors that provided White Bear Ankele Tanaka & Waldron with notice of potential or existing conflicts of interest were filed with the Secretary of State's Office and the Board at least 72 hours prior to the meeting, in accordance with Colorado law, and those disclosures were acknowledged by the Board. Ms. Frisbie inquired into whether members of the Board had any additional disclosures of potential or existing conflicts of interest with regard to any matters scheduled for

discussion at the meeting. No additional disclosures were noted. The participation of the members present was necessary to obtain a quorum or to otherwise enable the Board to act.

**Approval of Agenda**

Ms. Frisbie presented the proposed agenda to the Board for consideration. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the agenda as presented.

**Consider Election of Officers**

The Board engaged in discussion regarding the election of officers. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the appointment of Director Janke as President, Director Christopher Elliott as Vice President, Director Corey Elliott as Treasurer, Director Hauptman as Assistant Secretary and Director Cavanaugh as Secretary.

**Public Comment**

None.

**Approval of Minutes from September 21, 2022 Regular Meeting**

Ms. Frisbie presented the September 21, 2022 Minutes to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the Minutes.

**Management Matters**

District Manager Updates

Ms. Frisbie and Ms. Ellis provided the Board with an update on management matters.

**Legal Matters**

Consider Adoption of 2023 Annual Administrative Resolution

Ms. Frisbie presented the Board with the 2023 Annual Administrative Resolution. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution, as discussed.

Consider Approval of Renewal of Property and Liability Schedule and Limits, Workers Compensation Coverage, and SDA Membership for 2023

Ms. Frisbie presented the Property and Liability Schedule to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the schedule, workers compensation coverage, and the SDA membership renewal.

Consider Adoption of Resolution Calling May 2023 Election

Ms. Frisbie presented the Resolution Calling May 2023 Election to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution, designating the District's website as the second method of providing notice of the Call for Nominations.

Consider Approval of First Amendment to Funding and Reimbursement Agreement (Operations and Maintenance) with SSM Ridge, LLC

Ms. Tompkins presented the First Amendment to Funding and Reimbursement Agreement (Operations and Maintenance) with SSM Ridge, LLC to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the amendment.

Consider Adoption of Resolution Regarding Appointment of the Architectural Review Committee

Ms. Frisbie presented the Resolution regarding Appointment of the Architectural Review Committee. Following discussion, upon a motion duly made and seconded, the Board unanimously approved the resolution.

### **Financial Matters**

Consider Approval of Claims and Schedule of Cash Position

Ms. Ferreira presented the Claims from March 11, 2022 through October 18, 2022 in the amount of \$48,087.72 to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously ratified the claims.

Ms. Ferreira presented the Schedule of Cash Position dated June 30, 2022, updated as of October 18, 2022, to the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously accepted the Schedule of Cash Position.

Conduct Public Hearing on 2022 Budget Amendment and Consider Adoption of Resolution Amending 2022 Budget

The public hearing on the 2022 Budget Amendment was opened. Ms. Frisbie noted that the notice of public hearing was provided in accordance with Colorado Law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Pangindian reviewed the Resolution Amending the 2022 Budget with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution amending the General Fund to \$77,000.

Conduct Public Hearing on 2023 Budget and Consider Adoption of Resolution Adopting 2023 Budget, Imposing Mill Levy and Appropriating Funds

The public hearing on the proposed 2023 Budget was opened. Ms. Frisbie noted that the notice of public hearing was provided in accordance with Colorado law. No written objections have been received prior to the meeting. There being no public comment, the hearing was closed.

Ms. Pangindian reviewed the proposed 2023 Budget with the Board. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolution adopting the 2023 Budget, appropriating funds therefor and certifying 16.999 mills for the

General Fund and 55.665 mills for the Debt Service Fund.

The Board directed legal counsel and the District's accountant to certify the mill levies by December 15, 2022 and to file the 2023 Budget.

Consider Adoption of Resolution Regarding Acceptance of District Eligible Costs for Public Improvements, pursuant to the Public Improvements Acquisition and Reimbursement Agreement with SSM Ridge, LLC

Ms. Ferreira presented the Resolutions Regarding Acceptance of District Eligible Costs for Public Improvements, pursuant to the Public Improvements Acquisition and Reimbursement Agreement with SSM Ridge, LLC to the Board, as related to the Engineer's Certification No. 19 and No. 20. Following discussion, upon a motion duly made and seconded, the Board unanimously adopted the resolutions, subject to receipt of the Accountant's Certification No. 19.

Discuss Status of 2022 Bonds

The Board engaged in discussion regarding the status of the 2022 bonds. It was noted that the bonds are on hold until additional costs have been certified.

Other Financial Matters

None.


**Other Business**

None.

**Adjourn**

There being no further business to come before the Board, and following discussion and upon a motion duly made, seconded and unanimously carried, the Board determined to adjourn the meeting.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

  
Matt Cavanaugh (Dec 12, 2022 15:40 MST)

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Secretary for the Meeting

The foregoing minutes were approved on the 12<sup>th</sup> day of December, 2022.